

Manteca, California
October 10, 2017

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at 9:00 a.m. President Kuil called the meeting to order and Director Kamper led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES KAMPER KUIL ROOS
ABSENT: NONE

Also present were General Manager Peter Rietkerk, Outside Counsel Don Geiger, Engineering Department Manager Sam Bologna, and Clerk of the Board Betty Garcia.

Public Comment - None

CONSENT CALENDAR

- A. Approval of Warrants in the amount of \$880,761.91; A/P wires in the amount of \$3,146,390.11; payroll dated September 15 and September 29 in the amount of \$404,932.13.
- B. Approval of the regular board meeting minutes of September 12, 2017.
- C. Approval of the special board meeting minutes of October 4, 2017.
- D. Authorize recording of a Notice of Completion for the Milner Terrace project.
- E. Authorize recording of a Notice of Completion for the CenterPoint project.

A motion was made by Director Holmes and seconded by Director Roos to approve the Consent Calendar as submitted. The motion passed 5 to 0 by the following roll call vote:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

ACTION CALENDAR

Item #5 – Presentation and possible action regarding Govinvest actuarial services and software

Mr. Bere Lindley, Assistant General Manager, stated that he and Robin Giuntoli recently attended a conference and one of the vendors, Govinvest provided a demonstration on their software which enhances the conventional consulting services of an actuarial firm. He said the District has been paying an actuarial consulting firm, Bickmore & Associates, \$7,000 biennially for GASB 45 reporting.

He introduced Jasmine Nachtigall-Fournier who reviewed a power point presentation of their software capabilities. She said the State of California hired Govinvest to work with their pension module.

A motion was made by Director Holbrook and seconded by Director Holmes to approve the purchase of the Govinvest software system and the five (5) year license to use the pension and OPEB modules of the Total Liability Calculator in the amount of \$47,000. The motion passed 5 to 0 by the following vote:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

Item #2 – Discussion and/or action regarding Board meeting holiday schedule for November and December

A motion was made by Director Holbrook and seconded by Director Kuil to schedule one meeting on November 21 and one meeting on December 19; and to authorize the General Manager to schedule a special meeting if necessary. The motion passed 5 to 0 by the following vote:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

Item #3 – Consider approval of purchase replacement of Human Machine Interface (HMIs) for Water Treatment Plant membrane building

Mr. Michael O’Leary, IT Systems Administrator, addressed the Board stating the touch panels were installed when the Water Treatment Plant was built. In technology terms, a 12 year old computer is now considered ancient. His plan is to replace the HMIs in the membrane building and at the Tracy Booster Station.

A motion was made by Director Kamper and seconded by Director Holmes to approve staff’s recommendation to purchase and replace the Human Machine Interfaces at the Water Treatment Plant’s membrane buildings as well as at the Tracy Booster Station and to purchase the accompanying licenses for a cost of \$40,669.69. The motion passed 5 to 0 by the following vote:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

Item #4 – Consider 2018 Water Rates and adoption of Resolution #17-13-B documenting those rates

Mr. Bere Lindley addressed the Board and stated that the Board adopts the water rates every year for the following year. He said there are no changes in rates from last year and this is only a formality to reaffirm the rates. Director Holbrook asked why there were two (2) Rule No. 3.1 written into the Resolution. The Board directed staff to clarify the Resolution and to bring it back to the next Board meeting for approval.

The Board adjourned to Closed Session at 9:54 a.m. to discuss item 9A.

Item #9 – Closed Session

- 9. a. Conference with Legal Counsel – Anticipated Litigation
 - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9
 - 2 cases

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1:

A motion was made by Director Holmes and seconded by Director Holbrook, the Board directed the District’s legal counsel to notify in writing, Mr. Jeffery McPhee and Lakewood Ranch Property to remove all encroachments from District property.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER KUIL ROOS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

There were no further reportable actions taken in Closed Session.

Item #5 – Discussion regarding interest from local cities in receiving water from the Nick C. DeGroot Water Treatment Plant

Mr. Peter Rietkerk, General Manager, reported that he and Director Holmes had a meeting with the Escalon’s City Manager, Tammy Alcantor, Kurt Danziger, former council member Gary Haskin, and Council member Jeff Laugero to discuss the City of Escalon connecting to the Water Treatment Plant to receive surface water. One of the wells in Escalon has been de-certified. The City is inquiring if the District can provide water to them and how much it will cost to connect the pipeline. Director Holmes stated that Escalon is strapped for money and is seeking assistance to be able to receive water. He said that Escalon is entitled to receive water from the Water Treatment Plant but the potential costs for hook-up could be approximately \$5 to \$6 million for the pipeline, hookup, and tank. Mr. Rietkerk stated that the City of Ripon is also interested in receiving surface water from the Water Treatment Plant, probably because of SGMA. Director Holbrook stated it would help the District to get both cities, Escalon and Ripon, to receive water in order to protect its water and to provide to local cities. Mr. Rietkerk

stated the SGMA GSP plan needs to be completed by 2020 and it would be a good idea to include Escalon and Ripon in the GSP. He said the Water Master Planning effort would include a feasibility study to maximize the Water Treatment Plant capacity and to help the District better understand the economics on how to get Ripon connected to the Water Treatment Plant.

No action was taken on this item.

Item #6 – Consider approval of a mutual release agreement that relinquishes any and obligation relative to a “drainage sump pump operations agreement,” recorded on October 20, 1938, Book 624, Page 245, of San Joaquin County Records

Mr. Sam Bologna, Engineering Department Manager, addressed the Board, stating the title report affecting the Delicato Property, APN #204-050-06, included a reference to a 1938 drainage and sump pump agreement to which the District is a third party, and which also conveys an easement to the District. He said there is no current District need for this facility, which has been abandoned for years. In an effort to clear the title, Delicato has requested that the District approve a mutual release agreement that will discharge any rights, title, interest or obligation the District may have under the 1938 agreement.

A motion was made by Director Holmes and seconded by Director Kamper to authorize staff to prepare, execute, and record a mutual release agreement that formally releases all obligations specified in the agreement, including the relinquishment of the easement conveyed in the document. The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER KUIL ROOS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #7 – Directors report from California Special Districts Association Conference

Director Holbrook said the golf game went well. He said it was a very good conference. He attended the following sessions:

- Eric Boles, motivational speaker, who wrote the book “Moving to Great” speaker: he says “encourage your people to do their best, follow the basics, stick to the fundamentals to make themselves and the organization they work for better; look to the future; not just the present; an organization needs to look not only to the individual as it pertains to his job but to his whole life; do not remove every obstacle for those you influence or lead; set goals to help you move ahead; don’t be stagnant; Life is exciting; make your goals clear; use feedback from your employees to help things get better.”
- Brent Ives, BHI Management Consulting, “Board Best Practices:” says the public loses when the Board does not get along; examine the District’s Strategic Planning, Policy, Board Vision and evaluate your Executives; Strive for clarity; the Public are the owners; the Board is the Policy Maker, General Manager executes Board direction; Employees are responsible to GM, not the Board; Need a book of policies; be committed to your mission; planning sessions need to take place more often.
- Attended an employment law update session where they discussed gender identity in the workplace: Gender is not a condition of work; and should not be on the application

- Attended a session called “mountain climber:” that offered the following points in attaining goals: courage is contagious; set goals; know where you are going; challenge your beliefs; anchor your actions; have a reason for what you do; celebrate when you reach your goals; what legacy do you leave behind?

Director Roos also attended the session with Eric Boles and said he was a very enthusiastic speaker; he also enjoyed the “mountain climber” session; he attended a session on climate change; attended a session on marijuana in the workplace that discussed what the employer can and cannot do under current and pending state law; attended the session by Brent Ives – “Better Boards equal better Districts;” he said it was a very good conference and that was well attended.

Director Kuil said when he attended in the past that CSDA had better speakers; sessions were better than ACWA; the overall quality of the conference is better

Item #8 – Communications

Director Holmes

- He reminded everyone of the upcoming TriDam meeting to be held at SSJID on Thursday, October 19
- He said farmers need to be encouraged to get off the wells and to use more surface water

Director Roos

- He attended the Pardee Reservoir annual picnic that is sponsored by East Bay MUD and noticed that attendance was down; Bruce Blodgett with the Farm Bureau gave a good speech.

Director Kuil

- Noted that the Eastern San Joaquin Groundwater Authority meeting is tomorrow and appears that most of the discussion will be regarding the \$2.1 million grant opportunity; he is unsure of the cost-share for each GSA; they want to form a Technical Advisory Committee comprised of staff of the various GSAs, not Board members.

Director Kamper

- The Manteca Bulletin printed an article stating the District had extended the water season; he liked the way it was worded.

Director Holbrook

- Advisory Water Commission meeting reviewed the Eastern San Joaquin Integrated Regional Water Management Plan. He said that SSJID is included in the “water transfers” information section. Daniel DeGraff was in attendance; the plan also included a short list of projects; also reviewed a Bond-scenario project at \$4 billion.
- He participated in the Manteca Morning Rotary Golf Tournament on Thursday, September 28 along with Ralph Roos and Peter Rietkerk
- He toured the Battleship Iowa Museum

Ed Erisman, Water Treatment Plant Manager:

- The M3 tank painting project has been completed. There were a few small spots where the paint bubbled and we asked the contractor to come back and repair them. Repairs were made that same week.
- The Tracy Variable Frequency Drive replacement project is moving along well. Drives #1 and #2 are finished and Siemens started working on Drive #3 yesterday; the project should be completed by next week.
- The annual inspection with Tahir from the State Water Board went well. He already sent over the letter detailing the inspection and any deficiencies that he noted. Similar to previous years' inspections, the deficiencies are not big problems. One of the items was Tahir's concern with holding the "Symbiosis" event at Woodward Reservoir. Another item was SWRCB's request to continue evaluating a solution to the high recycle water turbidity issue. The District is putting together a response letter and will have it submitted before the October 23 deadline.
- Staff is currently working on a possible solution to the high turbidity in the recycled water system. The solution would be to install a filter system on the effluent side of the recycle water pumps. This would remove the turbidity before it is introduced back to the front of the plant. The filter system includes an automatic wash-down that would be piped back to the drying beds. The Olivenhain plant in Southern California, which is also a Zenon system, uses these filters and they are very happy with their performance.

Bere Lindley, Assistant General Manager:

- On September 22, he gave his third deposition for Retail Electric project
- He attended a NISC (National Information Solutions Cooperative) software conference September 25 – 27 in St. Louis. They looked at an Enterprise Software package designed to help an organization create efficiencies to its customers. This package can help leverage data across the organization to streamline your business processes, increase efficiency and improve customer service. It also works with your Budget, GIS functions, has a good user interface.
- He finished the 2016 Audit and will be scheduling the auditors to make their presentation to the Board.
- Steve Oliver, one of the District's consultants has put together a good transition plan for the retail electric project

Joe Catanzarite, Operations and Water Supervisor:

- Woodward Reservoir elevation is at 206.7 today; running 230 cfs for water deliveries. A notice will be going to the farmers letting them know they will get a full irrigation run; Oakdale reported leaks in the main canal; staff will be looking at the canal next week, there is possibly 800 feet that needs to be aligned.
- He encouraged the employees to complete the survey that was circulated.
- Maintenance workers are hauling dirt from Rossier basin to the yard

Sam Bologna, Engineering Department Manager:

- GBA/ SGMA: Plan to attend JPA meeting tomorrow.
- Joint Canal hazard study: - Condor has completed a draft report of the updated hazard study. We are tentatively planning to have them make a presentation at the joint Board meeting on October 19.
- Construction project update: MCR is working on getting plans done for our pipeline projects and has assisted in meetings with growers.
- Waiting to receive proposals of some geotech work on the MDC and an inundation plan for Woodward Reservoir. Also working with City to initiate the FCOC study.
- Delicato update: Opening Escrow to complete the process. They have until December of next year to complete work on Lateral “Qn” replacement.
- Development projects that are planned for this winter include DeJong, Shadowbrook, and Vineyards. Will be looking for areas to replace three wells that were lost due to development. Issued letter to developer of Silva estates relative to removing pipeline without final approval by District.
- ITRC update- Have been working with ITRC in an effort to find ways to provide more flexible water service to customers. The first part of their effort is evaluating the Division 9 model. We have been providing a lot of information in that regard.
- Misc. issues- dealing with issues related to Mc Henry Ave. bridge project and proposed Sexton Road project.

Peter Rietkerk, General Manager

Water Supply Update:

- The Hydrologic Water Year ended on September 30, 2017. Preliminarily, for the 2016-2017 water year, SSJID diverted approximately 207,844 acre-feet of water supply.
- Inflow into New Melones for the 2016-2017 water year totaled approximately 2,904,286 acre-feet. According to District records dating back to 1894, this topped the previous Stanislaus River inflow record of 2,800,000 acre-feet
- New Melones storage is currently at 2,021,996 AF, or 81 percent of capacity.
- Stanislaus River Fall pulse flows have started as of October 6. Flows spiked at 1.374 cfs on October 6 and are currently at 900 cfs. The flows are expected to fluctuate through October 28 and eventually recede by November 4.
- District ceased diversion from the Stanislaus River on October 6, 2017

News and Notes:

- SSJID staff recently completed an “employment engagement survey” to assess the engagement level of our employees. Employee engagement can be defined as “the commitment that the employee has to the organization and its goals.” This voluntary survey received an 89% participation rate by the employees so far. District Management staff will be discussing the results of the survey and developing action items to discuss employee engagement during our budgeting workshop set for October 12-13, 2017
- On September 20, Westlands Water District voted not to participate in funding of the California WaterFix project.
- State audit released on October 5 found that the state never determined financial viability for the California WaterFix (Delta tunnels) before moving toward design, while also

hiring consultants that did not meet basic requirements. Audit found that no state general fund money was used for the project. DWR did not do an economic analysis.

- AB 313 regarding SWRCB water rights administrative hearings becomes effective July 1, 2018. This will change the procedures the SWRCB must go through regarding complaints and issuance of orders, and require hearings to be heard before a to-be-formed Water Rights Division of the Office of Administrative Hearings.

Meetings and Events

- 9/18/2017 City of Escalon Meeting regarding Water Treatment Plant
- 9/20/2017 Voluntary Agreement Negotiations, Sacramento
- 9/22/2017 SSJID Management Unit Negotiation Preparation
- 9/25-27/2017 CSDA Conference, Monterey, CA
- 10/4/2017 Voluntary Agreement Negotiations, Sacramento
- 10/9/2017 SSJID Management Unit Negotiations
- 10/11/2017 Groundwater Basin Authority Meeting
- 10/12-13/2017 SSJID Budgeting Workshop
- 10/16/2017 Water Treatment Plant Operations Committee
- 10/19/2017 TriDam Meeting

Counsel Don Geiger announced that Items 9B, C, F, and G would be discussed in Closed Session.

Item #9 – Closed Session

- b. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9
 - Phase 1 hearings on San Joaquin River/Delta Water Quality Control Plan Before State Water Resources Control Board
1 case
- c. Conference with Legal Counsel – Existing Litigation
Paragraph (1) of subdivision (d) of Government Code Section 54956.9
 - 3 cases

Pacific Gas & Electric Company vs. San Joaquin LAFCO
Superior Court for San Joaquin County
Case No. 39-2015-00321743-CU-JR-STK

SSJID vs. Pacific Gas & Electric Company, A California Corp., et al.
Superior Court for San Joaquin County
Case No. STK-CV-UED-2016-0006638

I.B.E.W. Local 1245 and Thomas Johnson vs. SSJID
Superior Court for San Joaquin County
Case No. CV-2015-9228

- d. Public Employment
Title: Management Accountant
- e. Public Employment
Title: Engineering Supervisor
- f. Management Unit Negotiations
California Government Code Section 54957.6
Agency Negotiator: General Manager
Employee Organizations: SSJID's Management Group
- g. Public Employee Performance Evaluation
Government Code Section 54957
Title: General Manager

There were no reportable actions taken in Closed Session.

Item #11 – ADJOURNMENT

There being no further business to come before the board, a motion was made by Director Holbrook and seconded by Director Kamper to adjourn the meeting at 12:45 p.m.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER KUIL ROOS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

ATTEST: _____
Betty L. Garcia, Clerk of the Board