

**MINUTES FOR THE AUGUST 11, 2020  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District met in person in regular session in the District Boardroom at 9:00 a.m., with public access provided via the online Zoom Meeting platform. Director Kamper called the meeting to order and led the flag salute. Upon roll-call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES KAMPER ROOS WESTSTEYN  
ABSENT: NONE

Also present were General Manager, Peter M. Rietkerk; General Counsel, Mia Brown; Engineering Department Manager, Forrest Killingsworth; and Clerk of the Board, Danielle Barney.

**Public Comment** – None

**CONSENT CALENDAR**

- A. Approval of Checks in the amount of \$388,969.07; Accounts Payable Wires in the amount of \$320,606.97; and Payroll (2) dated July 31, 2020 in the amount of \$249,961.41
- B. Approval of the Regular Board Meeting Minutes of July 28, 2020
- C. Approval of the Special Board Meeting Minutes of July 30, 2020

**MOTION:** A motion was made by Director Weststeyn and seconded by Director Roos to approve the Consent Calendar as submitted.

The motion passed 5 to 0 by the following vote:

AYES: HOLBROOK HOLMES KAMPER ROOS WESTSTEYN  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**COMMUNICATIONS**

Director Holmes attended the Water Master Plan (WMP) Growers’ meeting on July 30. He thanked staff for the well-coordinated and well-attended event.

Director Holmes announced that he and Mr. Brandon Nakagawa, SSJID Water Resources Coordinator, will be attending the Eastern San Joaquin Groundwater Authority (ESJGWA) Board, and ESJGWA Steering Committee meetings on August 12 via remote access from the District offices.

Director Holmes announced that harvest season has begun and for all to be cautious and safe on the roadways, as well as watchful for flooding issues.

Director Holmes requested that the monthly Tri-Dam Board meetings be added to his Outlook calendar, to which all Directors concurred to add the meetings onto their calendars.

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Director Roos provided an observation he witnessed during recent travels in the Beardsley Afterbay area. He commented that though there was no activity occurring on the day described, he could see evidence that the first slide shore had been completed and work on the roadway had commenced. He stated that the Beardsley campground appeared to be in disarray.

Director Weststeyn announced that he, and Director Holbrook, attended the SSJID Governance Policy Ad-Hoc Committee meeting on July 28.

Director Weststeyn attended the WMP Growers meeting on July 30. He commended Mr. Forrest Killingsworth, SSJID Engineering Manager, on his coordination of the excellent and informative event.

Director Weststeyn reiterated on the beginning of harvest season and cautioned all to be careful and patient of trucks and farm equipment on the roads.

Director Holbrook announced that, as of the date of today's meeting, the San Joaquin County Advisory Water Commission and the Greater San Joaquin County Regional Water Coordinating Committee meetings remain scheduled for August 19.

Director Holbrook inquired whether the traffic collision reported in the Irrigation Operations Manager's Report, dated August 11, 2020, was a District vehicle. Staff responded that the accident involved an employee's personal vehicle while on his commute.

Director Kamper congratulated Director Holbrook and Director Weststeyn in running unopposed in November's election for SSJID Director seats. He added that his opponent for the SSJID Director – Division 3 seat, Mr. Sam Bologna, contacted him personally to state he was running against him, and that his intent is not to change SSJID policies, but that he misses interaction with the District. Director Kamper expressed gratitude for the privilege to serve the District and the public, as a member of the SSJID Board.

***In adherence to the District's new Board meeting protocols due to COVID-19, the Managers' Reports were provided in written form to the Board, on August 10, as submitted below:***

**Ed Erisman, Water Treatment Plant (WTP) Manager:**

- Repairs to the membrane tank linings have been completed on all eight (8) trains. The project was put on hold due to COVID-19. Safety procedures were established with the contractor and WTP staff, allowing work to be completed in compliance with State guidelines and SSJID COVID-19 policy.
- Fouling rates on the filter membranes continue to be problematic. The permeability on Train #3 has dropped to a point that it has to be run at a reduced flow rate compared to the other trains. This is the oldest train of modules at ten (10) years old and it is scheduled to be replaced this fall. Increased fouling rates have been an issue for the last several years with problems increasing during the higher flow rates of the summer months. Staff have increased conducting recovery cleans of the modules to a monthly basis, as opposed to quarterly cleans as conducted in the past. A report, provided by Carollo Engineering, identified that turbidity and organics have increased in the WTP's source water over the last seven (7) years and that a high amount of solids are returning to the head of the plant through the drying beds. Currently, staff is working to finalize the design of the two (2) new drying beds which should assist in alleviating the fouling issue.

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- The WTP experienced an extended power outage on August 6, which lasted for two (2) hours. The outage started at approximately 7:00 a.m., followed by phone notification from Pacific Gas & Electric (PG&E) informing that power would be off until 10:30 a.m. WTP demand that morning was running around 27 Million Gallons per Day (MGD) and reservoir levels were dropping quickly, which warranted action to reduce flows to the cities of Lathrop, Manteca and Tracy. Power was restored at 9:00 a.m. with no further reductions to the cities deemed necessary.

**Bere Lindley, Assistant General Manager:**

- Mr. Lindley announced the cancellation of the Boys and Girls Club of Manteca's annual golf tournament, which was scheduled for September 11.
- Mr. Lindley announced an update of the Agape Villages "Fairways Fore Foster Kids" annual golf tournament which has been revised to a series of "mini tournaments" allowing one (1) player per golf cart. Ms. Troylene Saylor, SSJID Public Relations Director, will forward calendar invitations to the Board when the tournament date(s) have been finalized. Director Holbrook suggested consideration of sponsoring two (2) foursomes this year as many agencies need funding support due to financial hardships caused by COVID-19. Mr. Lindley will instruct Ms. Saylor to organize sponsorship of two foursomes.
- Mr. Lindley announced the SSJID Finance & Rates Committee – Division 9 Growers Meeting, scheduled for August 17. In reference to compliance with the Ralph M. Brown Act, Mr. Lindley inquired about Board member attendance at the Division 9 growers meeting. Discussion among the Board concluded that the meeting shall be designated a SSJID Special Board Meeting, thus allowing all Board members to assemble in compliance with the Ralph M. Brown Act.

**Human Resources (HR)**

- Mr. Don Thornburg, SSJID Human Resources Analyst, reviewed and amended SSJID's Return to Work Certification for Employees exposed to or exhibiting symptoms of COVID-19 to reflect the most current Centers for Disease Control guidance.
- Mr. Thornburg scheduled witness interviews and pre-hearing video calls for upcoming arbitration; re-scheduled witness interviews and pre-hearing video calls for upcoming arbitration due to change in representation by Liebert Cassidy Whitmore; reviewed and prepared for upcoming arbitration, and will participate in said arbitration on August 13 and August 14.
- Mr. Thornburg will prepare the annual worker's compensation payroll reconciliation; and will begin review of the Association of California Water Agencies (ACWA) Employee Benefits Renewal Program and associated costs.

**Accounting**

- Ms. Julieanna Verduzco, the new SSJID Accounting Technician (payroll), continues with training. She is now proficient in her payroll duties and is cross-training in accounts payable and billing, with no difficulties.
- Accounting staff remains busy with routine duties.

**Communications / Public Relations**

- Ms. Saylor submitted all edits for the SSJID website to Marcia Herrmann Design (MHD) and is awaiting a revised proof; developed and approved a plan for SSJID's social media posts for August 2020; continued to work on the August employee newsletter, "NewSplash;" generated an email to all staff with "News from the Boardroom;" began reviewing the SSJID school education program; evaluated past liaison efforts with civic and government organizations and

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worked on recommended improvements; watched Smartsheet training videos; began work on Smartsheet for SSJID's Community Education and Awareness Program (CEAP); planned a rotation for billboards and bus shelters of SSJID's "Powered by Purpose" campaign; and will finish developing a list of nonprofits that SSJID has interacted with and recommend changes, if needed.

- Upon request, Ms. Saylor offered advice to Tri-Dam staff regarding their future plans for a page on Facebook.

I/T

- Mr. Michael O'Leary, SSJID IT Systems Administrator, replaced a network switch due to issues resulting from an electrical brownout which occurred on August 2.
- Mr. O'Leary updated SSJID's organization chart; conducted monthly software updates; procured a new human machine interface (HMI) for the WTP lime silo; posted the employment opportunity for SSJID Division Manager onto the District website; replaced a failed hard drive on the Control Room server; procured extra monitors, printers, and keyboards for remote workers; and attended the WMP Grower Advisory Committee meeting on July 30, as the online Zoom meeting conference host.
- Mr. O'Leary will continue the request for proposal process for a new District phone system; is working with Acme Security to complete door lock replacements at the WTP; will order parking gate remote controls from Acme Security; will request updated status from Aviat in regards to the Division 9 wireless path upgrade; will attend the SSJID Finance and Rates Committee Division 9 Growers Meeting on August 17, to run the A/V system and host the online Zoom meeting; and will research purchasing laptops for all remote workers, as opposed to some remote workers using their own equipment.

Safety

- Mr. Walt Luihn, SSJID Environmental Compliance and Safety Officer, collaborated with Mr. Matt Macedo, SSJID Pest Control Applicator; and Mr. Michael Donahue, SSJID Pest Control Applicator, on the last Magnacide application this season to the Main Distribution Canal (MDC) which is scheduled to occur on August 11, at Drop #1. A bumper application, at Drop #13, will occur on August 12.
- Mr. Luihn submitted the District's renewal of the five year Risk Management Plan to San Joaquin County Environmental Health Department on July 30. A confirmation email was received from the County stating that the renewal document was reviewed and approved, with no additional comments.
- Mr. Luihn generated the electronic tailgate safety meeting to all departments; and the weekly update to staff on COVID-19 related news, and postings as required per San Joaquin County's order.
- Mr. Luihn attended the Stanislaus County Safety Council virtual meeting on August 4, to discuss potentially resuming meetings in September with the members through video presentations.
- Mr. Luihn continues to work on an alternate plan for SSJID's annual Safety Day, which is scheduled for October 29. The format will be revised due to COVID-19 requirements.
- Mr. Luihn submitted the required paperwork to the California Emergency Reporting System regarding updated quantities of chemicals stored onsite at the Manteca facility.

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CFO Office

Division 9 Rate Process

- Mr. Lindley and Ms. Sarah Bloom, SSJID Management Accountant, continue preparations for customer advisory group discussions, and adaptation of the presentation that was made to the WMP customer group to explain the need for adequate rates. Discussion topics will include cost of service information, and varying effects of the new rate proposals.
- Mr. Lindley coordinated the relocation and rescheduling of the first SSJID Finance & Rates Committee – Division 9 Growers Meeting to the Brad Van Elderen barn, on August 17. An updated invitation was sent to all Division 9 customers the week ending August 7.

Other

- Ms. Bloom conducted an analysis of the solar farm's economic performance and identified an issue involving PG&E's omission of gross generation numbers from net metering statements before 2019, providing only net generation or consumption. She and Mr. Lindley are working on a method to estimate the gross values, which are essential to the analysis. The objective of this analysis is to understand the effect of the solar farm on SSJID's finances for general purposes, and to inform decisions about how much to spend on repairs and maintenance.
- Mr. Lindley and Ms. Bloom have begun preliminary preparations for SSJID's 2021 budget process; and have begun planning the financial analysis and presentation for the next WMP customer advisory group meeting scheduled for late October.
- Mr. Lindley completed a presentation of financial context for the WMP growers meeting and presented to the group on July 30; has started revisions to the SSJID Purchasing Policy; has begun developing a list of possible actions to strengthen SSJID's future financial position; will continue to review and discuss proposed policies and procedures for coronavirus; and has directed accounting to begin preparing monthly forecasts of 30-day cash requirements to comply with SSJID's new Reserves Policy.

**Frank Avila, Irrigation Operations Manager:**

Water Department

- Woodward elevation is at 208.14.
- Staff will be performing Magnacide applications on August 11 and August 12.
- Division Managers and team members remain in optimal health.

Shop Department

- The project to organize the District Yard includes rearranging the interior of the cement building, which will allow for adequate space to house the Spray Team members as well as a designated area for the chemicals.
- The Shop Department remains busy with gate repairs, fabrication, and equipment maintenance.
- The District took possession of two (2) new Ford diesel trucks and had the truck beds installed on August 7.

MDC/Telemetry Department

- Staff continues to make headway on getting the field Remote Telemetry Unit sites networked into the SCADA.
- Issues have been identified with the gear box on the Rubicon slide gates. Staff is working with the vendor to resolve the problem, and to order additional spare parts for the District's inventory.

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- Repair work was completed on three (3) turnouts on Division 9 during the week ending August 7.

**Maintenance**

- The Grading Team completed the maintenance work on Dam #2 at Woodward Reservoir.
- Work has been completed on Drain #18, which included navigating water to drain into the river to avoid ponding at the bottom of the ditch. This task assists the San Joaquin County Mosquito & Vector Control District with their mosquito abatement efforts.
- Staff remains busy with repairs to the District's pipelines.
- A District employee has been out on leave due to a recent auto accident involving a driver running a stop sign and hitting the employee's vehicle on their commute home from work, last week.
- SSJID is currently advertising for the positions of Division Manager / Maintenance Worker.

**Forrest Killingsworth, Engineering Department Manager:**

**Canyon Tunnel**

- Drilling of the core holes is well underway. Drilling commenced on July 27, with two (2) core holes completed as of August 7, which precisely matches the estimated schedule of completing one (1) bore hole per week. Nine (9) core holes remain to be completed.
- A conference call was held between SSJID and the Condor consulting team, on August 7, to discuss preliminary results of one of the recent core holes drilled near the bed rock high point. In the 30% design process, very hard metamorphic rock (aka Gopher Ridge) was discovered in the middle of the original proposed tunnel alignment which caused the design team to shift the alignment to avoid the hard rock. More information obtained from the recent boring suggests that the alignment should be shifted slightly further to limit the possibility of encountering the hard rock during construction. The slight shift in alignment amounts to only  $\pm 50'$  in total tunnel length which is immaterial at this point. This particular core hole was selected to be drilled first due to the possibility of the results having an impact on the preferred alignment (which it did). Subsequent core holes will now be drilled precisely on the modified alignment.
- The consulting team has made good progress on evaluating the rock slope hazards that exist above Goodwin Dam and the potential location for the tunnel's upstream portal. A meeting will be scheduled, with the Board's Canyon Tunnel Ad-Hoc Committee, in approximately one month to discuss possible portal alternatives.

**SSJID Water Master Plan (WMP)**

- The second WMP Grower Advisory Committee (GAC) meeting was successfully conducted on July 30, at Ripon City Hall.
- District staff and the consultant team have been coordinating to update the project schedule and dial-in the specific activities necessary to prepare for the next GAC meeting.

**Woodward Tower Improvements and Gate Automation Project**

- Engineering staff have officially began organizing this project in preparation for construction this winter. A preliminary Task Order, in an amount not to exceed \$15,000, was issued to Jacobs Engineering to analyze the structural condition of the tower and to develop a Work Plan for design and construction of the improvements.
- A site visit was conducted on July 29, with the consultant team and written observations were provided to SSJID on August 6.

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- The consultant team is currently developing a written work plan that will provide their recommendation moving forward. It is anticipated that an additional proposal and Task order will be necessary to develop bid documents and to advance the project. This project has a total approved budget of \$442,000 (SCADA19.09 & ENG19.15)

**Brandon Nakagawa, Water Resources Coordinator:**

**Sustainable Groundwater Management Act (SGMA) Update**

- The next meetings of the ESJGWA Board of Directors, and Steering Committee will occur on August 12.
- The South San Joaquin Groundwater Sustainability Agency (SSJGSA) Board is scheduled to meet on August 19. The SSJGSA is expected to adopt a conflict of interest code, bylaws, consider an updated budget, and authorize staff to open a separate checking account for the SSJGSA.
- The State Department of Conservation (DOC) held a virtual workshop on their SGMA Watershed Coordinator Grant opportunity. The State DOC covered detailed topics ranging from how applicants are to put together grant proposals, eligible costs, competitiveness, and State priorities. This topic is on the ESJGWA agendas for the August 12 meetings.

**Stanislaus Watershed Team**

- State and Federal fisheries agencies, the Bureau of Reclamation, and other stakeholders on the Stanislaus River are participating in the Stanislaus Watershed Team (SWT) to discuss data collection, operational issues, and projects related to improving fisheries on the Stanislaus River. At the invitation of the group, FISHBIO will be presenting, on available data, at the next SWT meeting scheduled for August 19, from 10am – 12pm.

**City of Riverbank Regional Recycled Water Project**

- The City of Riverbank's consultant, Kjeldson, Sinnock and Neudeck, Inc. (KSN), will be hosting a teleconference on August 10, presenting the latest refinements to the project concept after being informed by a number of meetings with growers in the vicinity of the project, meetings with regulatory agencies, and other pertinent authorities.

**Coronavirus (COVID-19) Update**

- Mr. Nakagawa has been assisting the General Manager with refining District actions, policies and communications, and researching items related to COVID-19. In addition, he has been tracking local information of the situation through the San Joaquin Office of Emergency Services' Emergency briefings, and updates from the Joint information Center. Of note, the SJReady.org dash-board site is experiencing a significant backlog of data inputs due to the State's reporting system experiencing technical difficulties. This issue is being resolved as the data serves as the basis for how decisions about business and school closures are made, as well as metrics showing how well social distancing measures and face coverings are working.
- Mr. Nakagawa attended SSJID's Tailgate Safety Meetings, in support of Mr. Luihn, which were conducted via individual departmental meetings with the Division Managers, Maintenance, Engineering, Control Room, Water Treatment Plant, and Administration. The topics covered included COVID-19, and the District Face Covering and Visitor Policies.

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**Peter Rietkerk, General Manager:**

- Mr. Rietkerk, Mr. Nakagawa, and Mr. Killingsworth attended a Riverbank Regional Recycled Water Project – Proposal Review virtual meeting on August 10. The meeting consisted of conceptual discussions regarding SSJID growers receiving recycled water for their agricultural needs. Mr. Rietkerk stated that future action may include the convening of an ad-hoc committee or the Ag Water Committee to discuss pros, cons, and options; and meeting with the City of Riverbank consultants.

**Reservoir Storage**

- New Melones storage is currently at 1,624,494 AF or 68-percent of capacity. Top of Conservation Storage limit is 1,970,000 acre-feet. The top of conservation limit starts increasing on April 1, ramping to 2,420,000 acre-feet by June 1 – September 15, then ramping down to winter levels by November 1.
- Stanislaus River flows continue to maintain at or above 200 cfs.

**NEWS**

Water

- Mr. Rietkerk participated in the ACWA Virtual Conference on July 29-30. Keynote speakers included State Water Board Chair Joaquin Esquivel, Secretary of Natural Resources Agency Wade Crowfoot, Department of Water Resources Director Karla Nemeth, and Commissioner Brenda Burman with the United States Bureau of Reclamation. In addition, he attended a workshop that involved varying perspectives around voluntary agreements.

Energy

- SSJID submitted a protest to PG&E’s Regionalization Proposal to the California Public Utilities Commission (CPUC) on August 5. A protest submittal allows SSJID to become a party to the CPUC proceeding reviewing PG&E’s plans to ‘regionalize’ its operations. SSJID’s primary objectives for participating in this proceeding include ensuring that PG&E’s regionalization proposal is implemented in a manner that is consistent with PG&E’s stated goal of “improv[ing] safety and reliability and be[ing] more responsive to the needs of its customers,” without impinging on lawful municipalization efforts, including SSJID’s own decades long effort. The protest was attached to the General Manager’s Report dated August 11, 2020.

**OTHER ITEMS**

- The Governance Ad-Hoc Committee met on July 28, following the regular Board meeting, to discuss the draft Board Governance Policy. Committee members and staff discussed draft policy construction and received feedback from ad-hoc committee members. Staff will revise the governance policy based on feedback and plan on presenting the policy to the Board soon. Staff is also developing the accompanying Board Guidelines document.
- Staff is preparing for an arbitration hearing, on an employment matter, set for August 13 and August 14.

Mr. Rietkerk addressed the Board regarding Action Calendar, Agenda Item #6 – Consider Approval of Garrison Way Extension Project. He requested to move the item up to first position on the Action Calendar in consideration of the project developer, who was attending the meeting via the online Zoom meeting platform.

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Director Holmes addressed Mr. Avila regarding a recent breach that occurred on July 28, at Drop #4 on the MDC. Director Holmes inquired about the events and details leading up to the canal failure. Mr. Avila responded, via the online Zoom meeting platform, that the incident was due to partial operator / partial mechanical error. Mr. Avila further explained that crews had been running water 1-foot lower than standard levels due to the deterioration of the upper bank from rodent holes. Crews, inadvertently, raised the water to the standard level which caused erosion and the bank washed away. Staff restored the bank within 4.5 hours with only two (2) almond orchards getting wet, and without damage to crops or facilities. In addition, water was pumped from the lower orchard to prevent ponding.

Director Holmes addressed Mr. Erisman regarding the fouling issues occurring on the modules at the WTP, which was a topic listing on the Water Treatment Plant Manager's Report. He inquired whether the addition of new drying beds will be sufficient to resolve the fouling issues or if other options need to be considered. Mr. Rietkerk responded that the frequency of recovery cleans of the modules has increased to occur monthly which has helped alleviate the problem. Due to the increase of recovery cleans, the amount of water discharged into the ponds has also increased. A recent study concluded that fouling issues are occurring due to a lack of adequate drying space for the solids, causing some turbidity from the drying beds to be recirculated into the treatment process. The current project adding two (2) drying beds should rectify the issue.

**ACTION CALENDAR**

Director Kamper announced that Agenda Item #6 – “Consider Approval of Garrison Way Extension Project” will be moved up to the first item on the Action Calendar.

**Item #6 – Consider Approval of Garrison Way Extension Project**

Mr. Killingsworth addressed the Board and introduced the land developer's representative, Mr. Jonathan Meek, who was attending via the online Zoom meeting platform. Mr. Killingsworth provided history of the project and the site location, in which sits District Lateral “V,” a concrete-lined, open channel situated within a 50-foot wide right-of-way established in 1913. He further explained the project's scope of work, proposed SSJID improvements, right-of-way dedication and easements to be conveyed/abandoned, type of encroachments, and irrigation service. Staff has reviewed the improvement plans and has found minimum required modifications. Prior to staff signature of the plans, the Engineering Department will require the developer's engineer to make all necessary modifications to meet the District's standard requirements. Approval of the following are subject to compliance with the District's standard requirements and to the satisfaction of District staff:

1. Staff signature of Improvement Plans
2. Developer's Agreement
3. Encroachment Agreement
4. Irrigation Service Abandonment Agreement
5. New Lateral “V” Right-of-Way Dedication
6. New Lateral “V” Slope and Access Easements (for current project and 2007 project)
7. New City of Ripon / SSJID Letter Agreement

**MOTION:** A motion was made by Director Holbrook and seconded by Director Weststeyn to authorize conditional approval of the items listed below regarding street improvements to Garrison Way, Ripon;

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and, to require that the private concrete pipe between the District’s Lateral “V” and the existing irrigation service valve be filled with slurry if deemed necessary upon inspection.

1. Staff signature of Improvement Plans
2. Developer’s Agreement
3. Encroachment Agreement
4. Irrigation Service Abandonment Agreement
5. New Lateral “V” Right-of-Way Dedication
6. New Lateral “V” Slope and Access Easements (for current project and 2007 project)
7. New City of Ripon / SSJID Letter Agreement

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER ROOS WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #2 – Coronavirus (COVID-19) Update**

Mr. Nakagawa reported that he, and Mr. Rietkerk, attended Mr. Luihn’s “Tailgate Safety Meetings” which were held with each individual District department to discuss SSJID’s COVID-19 protocol and mandatory facemask policy. Mr. Nakagawa expressed his appreciation to all SSJID employees for their compliance and willingness to ensure the health and safety of their fellow team members and the public.

**Item #3 – Discussion and Possible Action Regarding Extending the Deadline to File Full Annexation Applications for Pre-Applicants**

Mr. Killingsworth addressed the Board with and provided a status update of the three (3) pre-annexation applications that were approved to proceed with the annexation process per Board action on December 10, 2019; and to provide justification for a potential extension of the deadline for the applicants to submit the complete annexation application package. He provided history of communication with the applicants in March 2020; explained the application process which includes a six month window for applicants to submit a full annexation application package and pay 25% of the full annexation fee; and detailed staff’s process to conduct, review and develop a staff report outlining findings of the preliminary analysis of feasibility to serve the property, additional facilities that may be required, and potential limits of service. The three potential annexation applicants are: 1) Circle JM Dairy; 2) Barton Ranch (Escalon); and 3) Barton Ranch (Ripon).

To date, staff has completed the feasibility review for Circle JM Dairy and delivered the staff report to the applicant on June 17. Staff has made considerable progress in developing staff reports for the two Barton Ranch applications, however a few outstanding items need further evaluation. Staff is requesting extension of the full annexation application deadline for the three pre-annexation applicants from September 13, 2020 to October 13, 2020. Discussion among the Board concluded to extend the annexation application deadline sixty (60) days, but no later than November 13, 2020, to provide adequate time, for all parties, to complete all necessary applications and/or reports.

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**MOTION:** A motion was made by Director Holmes and seconded by Director Weststeyn to extend the full annexation application deadline for sixty (60) days, but no later than November 13, 2020, for the three pre-annexation applicants (Circle JM Dairy, Barton Ranch – Escalon, and Barton Ranch – Ripon).

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER ROOS WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #4 – Discussion and Possible Action Regarding South San Joaquin Irrigation District’s Code of Conduct: Ethics Policy**

Ms. Mia Brown, SSJID General Counsel, addressed the Board regarding adoption of a proposed SSJID Code of Ethics and Conduct, which would be a guidance document for the District’s elected officials and designated staff, setting forth standards of professional and personal conduct when serving the District. She further explained the proposed policy is a draft document, can be revised as directed by the Board, and is not reflective of, or in response to, any conduct by the Board.

There was a lengthy discussion among the Board regarding language in the proposed policy; and that as elected officials of SSJID, members are sworn into office, and held to a high standard to uphold the Constitution of the United States of America, and the State of California. Ms. Brown suggested to table the agenda item until various concerns could be resolved.

**MOTION:** A motion was made by Director Holmes to adopt the South San Joaquin Irrigation District’s Code of Conduct: Ethics Policy. The Motion died for lack of second.

**Item #5 – Consider Approval of Amendment to South San Joaquin Irrigation District Service Abandonment Agreement for Ripon Christian School**

Mr. Killingsworth addressed the Board regarding amendments to the Irrigation Service Abandonment Agreement(s) for three (3) parcels (APN 259-660-37, 259-660-38, and 259-660-39), which were subject to abandonment agreements entered into in 1998, 1992, and 1991. The above listed three parcels, along with an additional two (2) parcels belonging to Ripon Christian School (Owner), are currently being served with domestic wells. In February 2019, District staff approved a structure permit submitted by the Owner to install a sprinkler sump to serve several school-owned parcels. The Owner has recently installed a permitted sprinkler service to receive District water to irrigate approximately 23.00 acres of the total 34.61 acres of school ground. The Owner would like to amend the existing service abandonment agreements so the properties can be eligible to receive District water to irrigate landscaping and turf.

Staff informed the Owner of the District’s use of aquatic herbicide applications and that suspension of water deliveries would be necessary when aquatic herbicides are identified in the District’s system. In addition, Mr. Killingsworth explained specific conditions, per staff recommendations, regarding flood irrigation, sprinkler or drip irrigation, and waiving the one year waiting period to receive District water per action dated January 13, 2015, which amended the Policy for Rescinding Irrigation Service Abandonment Agreement.

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There was discussion among the Board regarding the Magnacide applications, the necessity of the proposed suspension of water deliveries, and that the possible need for suspensions of water deliveries could be decided at the operational level rather than by board action. Mr. Killingsworth offered to further discuss the topic, in detail, if so requested by the Board and staff.

**MOTION:** A motion was made by Director Holmes and seconded by Director Weststeyn approve South San Joaquin Irrigation District's Amendment to Irrigation Service Abandonment Agreements for Ripon Christian School (APNs 259-660-37, 259-660-38, and 259-660-39); and direct District Operations staff to notify the Owner of any suspensions of water deliveries during the applications of aquatic herbicides and/or upon detection of aquatic herbicides in the District's system during said applications.

The motion passed 4 to 1 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER WESTSTEYN
NOES:	ROOS
ABSTAIN:	NONE
ABSENT:	NONE

*It was announced that all items in closed session would be discussed. The Board took a break at 10:30 a.m. and convened to closed session at 10:40 a.m.*

**Item #8 – CLOSED SESSION**

8. a. Conference with Legal Counsel – Anticipated Litigation  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9
  - 3 cases
- b. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9
  - 2 cases
- c. Conference with Legal Counsel – Existing Litigation  
Paragraph (1) of subdivision (d) of Government Code Section 54956.9
  - 7 cases

*SAN JOAQUIN TRIBUTARIES AUTHORITY, et al., vs. CALIFORNIA STATE WATER RESOURCES CONTROL BOARD*  
County of Tuolumne Superior Court  
Case No. CV62094

*SSJID vs. PG&E*  
Appeal from Judgment of Dismissal Pending:  
In the Court of Appeal for the State of California, Third Appellate District  
Case No. C086319  
Superior Court for San Joaquin County

**MINUTES FOR THE AUGUST 11, 2020  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

Case No. STK-CV-UED-2016-0006638

*PG&E vs. San Joaquin LAFCo; SSJID, Real Party in Interest*  
In the Court of Appeal for the State of California, Third Appellate District  
Case No. C086008  
Superior Court for San Joaquin County  
Case No. STK-CV-UJR-2015-0001266

*SSJID vs. Lakeview Ranch Partners*  
Superior Court for Stanislaus County  
Case No. 202844

*Modrell and Larson vs. Oakdale Mutual Water Company et al*  
Superior Court for San Mateo County  
Case No. 19-CV-07604

*Tri-Dam et al vs. Linda Santos*  
Superior Court of Stanislaus County  
Case No. CV-20-002349

*California Sportfishing Protection Alliance v. Eastern San Joaquin Groundwater Authority et al.*  
Superior Court of Stanislaus County  
Case No. CV-20-001720

***The Board reconvened to open session at 11:15 a.m.***

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1:

**Item 8.c.:     **Tri-Dam et al vs. Linda Santos**  
                  **Superior Court of Stanislaus County**  
                  **Case No. CV-20-00720****

The South San Joaquin Irrigation District Board of Directors has reviewed and signed the settlement agreement for *Tri-Dam et al vs. Ms. Linda Santos*; and reviewed the signed declaration by Ms. Santos. The public documents are available for inspection.

**Item #9 – ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 11:19 a.m.

**ATTEST:**

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Danielle Barney, Clerk of the Board