

**MINUTES FOR THE SEPTEMBER 8, 2020  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District met in person in regular session in the District Boardroom at 9:00 a.m., with public access provided via the online Zoom Meeting platform. Director Holmes called the meeting to order and led the flag salute. Upon roll-call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES ROOS  
ABSENT: KAMPER WESTSTEYN

Also present were General Manager, Peter M. Rietkerk; General Counsel, Mia Brown; Engineering Department Manager, Forrest Killingsworth; and Clerk of the Board, Danielle Barney.

**Public Comment** – Director Holmes announced a public comment received via email from Mr. Martin Harris, Terra Land Group, LLC., noting the subject line referencing “September 8, 2020 South San Joaquin Irrigation District (“SSJID”) Board of Directors Meeting: Public Comments.” Director Holmes stated that the hard copy of the public comment will be circulated to the SSJID Board Directors upon request.

**CONSENT CALENDAR**

- A. Approval of Checks in the amount of \$404,160.03; Accounts Payable Wires in the amount of \$564,708.77; and Payroll dated August 28, 2020, and August 31, 2020 (2) in the amount of \$242,862.64
- B. Approval of the Regular Board Meeting Minutes of August 25, 2020

**MOTION:** A motion was made by Director Holbrook and seconded by Director Roos to approve the Consent Calendar as submitted.

The motion passed 3 to 0 by the following vote:

AYES: HOLBROOK HOLMES ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: KAMPER WESTSTEYN

**COMMUNICATIONS**

Director Holbrook announced the San Joaquin County (SJC) Advisory Water Commission (AWC), and the Greater San Joaquin County Regional Water Coordinating Committee (GSJCRWCC) meetings scheduled for September 16.

Director Holmes commented on a recent article, “Big and Fat: COVID-delayed Fishing Season Raises Predictions of Epic Fall Salmon Run.” The article states that a delayed start to the salmon fishing season, due to COVID-19, along with fewer fish caught over the summer predict higher numbers of King, or Chinook salmon available for the fall run.

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*In adherence to the District's new Board meeting protocols due to COVID-19, the Managers' Reports were provided in written form to the Board on September 4, 2020, as submitted below:*

**Ed Erisman, Water Treatment Plant (WTP) Manager:**

- Recovery cleans on the filter membranes were postponed due to lack of space in drying bed #1. This drying bed is devoted to the neutralized cleaning water from the high dose citric acid cleans, with each clean generating roughly 30,000 gallons. Due to the monthly cleaning frequency required by the increased fouling, the capacity of the 675,000 gallon basin has been maxed. There are 400,000 gallons remaining in the WTP's land discharge permit which allows moving this water to the retention basin on the north east corner of the WTP property. However, the requirements for this permit involve testing for dissolved aluminum and manganese and these metals need to be below a specific level before discharge. From past experience, it takes several weeks after the last clean for these metals to precipitate out of the solution and allow discharge. This leaves the only viable option to haul the water to the Tracy and Manteca waste water treatment plants, which will require prior sampling and testing. Staff have collected water samples and sent them to an independent lab for testing. Upon receipt of test results, within the acceptable range limit, hauling to the waste water treatment plants will commence.
- Staff has begun hauling sludge from Drying Bed #4 on the week ending September 4. The sludge is being disposed of at the Forward Landfill. Staff anticipates having two (2) empty drying beds heading into the winter season.
- Staff installed a new sample station on the transmission line between the Tracy T4 booster station and the Linne Road storage reservoir. The new sample station will help monitor the water quality in this section of pipe. Before installation of this sample station, the last chance at getting water quality information was at the T4 site which could be problematic if maintenance issues require the isolation of the pipeline past the T4 booster.
- Pacific Power Solutions (PPS) was onsite at the solar farm on the week ending September 4, to investigate issues with the #8 inverter. This inverter has been down since last year and there had been difficulty in finding someone for the repair work. The PPS technician could not identify the source and is working with the manufacturer, Xantrex, to troubleshoot the problem. If the inverter cannot be repaired, there are new options for replacements including newer solar arrays using smaller inverters placed along the strings at shorter intervals. In that case, should an inverter fail it would only affect a few panels instead of the entire array.

**Bere Lindley, Assistant General Manager:**

CFO Office

Division 9 Rate Process

- Mr. Lindley directed Ms. Troylene Saylor, SSJID Public Relations Director, to contact customers who attended the Finance and Rates Committee meeting on August 17, regarding a proposed Division 9 rate increase, and to request customer feedback on that discussion. The customers stated that they did not believe additional meetings were necessary on the topic, and every customer complemented SSJID for the quality of the information provided. One customer expressed disagreement with adding an inflation index to the capital asset component of the rate. There were no other objections to proposed rate changes.
- The schedule for the Division 9 rate process has been changed to include two (2) new tasks as suggested by the Board in the Board meeting held on August 25: 1) Send a letter to all Division 9 customers explaining the rate proposal and requesting comments; and 2) send an invitation to all Division 9 customers to participate in the Board meeting when the Proposition 218 notice,

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with a proposed new rate, is presented to the Board for approval which is tentatively scheduled for October 13.

Financial Planning

- Financial projections show that the District's 25-year practice of holding irrigation rates flat, while the cost of service increases relentlessly, will require some future changes to stop the growth of SSJID's operating loss.
- Closely related to this is the need to create a future baseline scenario for SSJID that is financially feasible as a foundation for capital asset improvement plans that the new Water Master Plan (WMP) will include. This requires making credible assumptions that certain fixes will be made to the business in the not too distant future. Staff has crystallized a simple process for identifying the fixes we can credibly assume in order to create a financially feasible future baseline scenario:
  1. **How much would we need in irrigation rate increases to fix this?** Using our financial projection model, create a scenario that identifies the irrigation rate increases that would result in financial feasibility, if we were to look only to irrigation rates to solve the problem. This gives us an easily understood measure of the challenge.
  2. **How much would it take from other income sources to get the rate increases down to an acceptable level?** Create alternate scenarios in the projection model with other types of income increases and cost reductions, in order to reduce to an acceptable level the amount of rate increases necessary to achieve financial feasibility. For the sake of the process, this step is done without specifically identifying the sources of these financial improvements.
  3. **How could we get this additional non-rate income?** Identify the possible sources of these financial improvements: changes to the business that could provide the necessary financial supplements quantified in the previous step.
  4. **Which of these new income ideas should we rely on?** Evaluate these possible business changes for credibility to serve as assumptions in a feasible baseline scenario. They are credible if we believe they are practicable. Evaluating credibility can be very careful or fairly expeditious. It could involve as little as scanning for fatal flaws.
  5. **Build the feasible baseline financial projection scenario.** From the preceding steps, select a set of credible and sufficient business changes as assumptions for a feasible baseline scenario. To the extent we accept assumptions that are either not credible or not sufficient, we have not solved the problem.

Once we have a plan for fixing the business to achieve baseline financial feasibility, we can then identify the financial resources needed to pay for the capital asset improvements of the WMP.

2021 Budget Process

- Mr. Lindley and Ms. Sarah Bloom, SSJID Management Accountant, have begun the preliminary preparations for 2021 budget process.
- Ms. Bloom has prepared and distributed to budgeters an instructional training and reference binder for the budget process; and has prepared electronic forms that are needed for budgeting travel, training, capital assets, and major projects.
- The Senior Management Team has agreed not to hold an off-site budget workshop this year, due to coronavirus constraints. This year, the General Manager, and the finance and accounting team

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will meet with budgeters, one at a time, in the Boardroom to discuss and evaluate budget proposals.

- There will be increasing emphasis on cost controls in the budget process with limits proposed for each budgeter. Cost additions and increases will be subject in some degree to a financial criterion: Does the proposed cost produce either 1) an offsetting cost reduction elsewhere; or 2) an improvement in service that customers will pay for? All budget entries are due by September 30.

**Other**

- Mr. Lindley is rewriting the SSJID Purchasing Policy.
- Mr. Lindley and Ms. Bloom are working with the WMP team on schedule and process; and advising staff on accounting issues.

**Human Resources**

- Mr. Don Thornburg, SSJID Human Resources Analyst, tested 70 job applicants for the positions of SSJID Division Manager/Maintenance Worker. The tests were conducted on August 26 and August 27 and the interview process is forthcoming.
- Mr. Thornburg is working on the annual worker's compensation payroll reconciliation; review of Association of California Water Agencies employee benefits renewal and associated costs; and routine duties.

**Accounting**

- Staff prepared Springbrook for the 2021 budget entries; and remains busy with routine duties.

**Communications / Public Relations**

- Ms. Sayler submitted all edits of SSJID website to the General Manager for review. The launch of the new website is anticipated for the week of September 21.
- Ms. Sayler completed and generated the August employee newsletter, "NewSplash;" completed Smartsheet work for the SSJID Community Education and Awareness Program; reviewed and approved social media posts for September 2020; distributed SSJID's "Powered by Purpose" flyer to Escalon, Manteca and Ripon Chambers of Commerce; and met with the SSJID Customer Service Satisfaction Survey Committee and developed a plan for customer outreach immediately following water season.
- Ms. Sayler will continue to review SSJID's school education program; develop a report of past liaison efforts with civic and government organizations and recommend improvements; develop a list of nonprofits SSJID has interacted with, and recommend changes if needed; develop a plan for SSJID relations with civic and government agencies; research NextDoor, a social networking service, as a possible new social media site; and conduct a monthly review of the SSJID "Powered by SSJID" website.

**I/T**

- Mr. Michael O'Leary, SSJID IT Systems Administrator, remains busy with a wide variety of computer and communications system support duties.

**Safety**

- Mr. Walt Luihn, SSJID Environmental Compliance and Safety Officer, is collaborating with Mr. Matt Macedo, SSJID Pest Control Applicator, and Mr. Michael Donahue, SSJID Pest Control

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Applicator, on the 2021 budget for chemical expenses, and a plan to address weed and algae growth in the Main Distribution Canal (MDC) in the 2021 Irrigation season. Mr. Luihn is also working on additional 2021 budget numbers for the District's health, safety, and environmental compliance expenses.

- Mr. Luihn generated the electronic Tailgate Safety meeting information for departments and distributed safety topics; the weekly update to staff on COVID-19 related news and postings as required per San Joaquin County's order; and staff updates on high heat and wildfire smoke protection due to the forecast of 100+ degree temperatures predicted for the Labor Day weekend.
- On August 25, Mr. Luihn was notified by Mr. Donahue that a landowner was dumping horse manure inside the banks of Drain #11. Mr. Luihn contacted the landowner to inform that dumping horse manure at the site is prohibited. The issue was resolved without incident.
- Mr. Luihn met with the SSJID Safety Day Committee to discuss options for virtual viewing of SSJID's Annual Safety Day presentations, due to COVID-19 social distancing guidelines. The 2020 SSJID Safety Day program has an anticipated 3 to 4 hours of training/presentations.

**Frank Avila, Irrigation Operations Manager:**

**Water Department**

- Woodward elevation is at 209.06.
- Division Managers are following the SSJID COVID-19 protocols and remain in optimal health.
- As a precaution, the SSJID Wildfire Smoke Protection Program was implemented on August 31. Mr. Avila thanked the Irrigation Operations Department Supervisors and Team Members for being good stewards of their health, and following the set protocols.
- The Water Department is working with a skeleton crew, for the month of September, due to scheduled vacations of team members out for the birth of their babies. The Maintenance Department will be assisting with irrigation operations.
- Mr. Avila will be on scheduled vacation commencing on September 4 and returning to work on September 10.

**Shop Department**

- Preparation for the SSJID budget season has begun. Mr. James Ferguson, SSJID Shop Manager, is compiling figures in an effort to provide accurate information for the budget process.
- The Shop Department remains busy with gate fabrication, repairs, and equipment maintenance.
- Staff have installed two (2) new drive-through gates in efforts to discourage illegal tire dumping, and vehicle trespassing. The new gates were erected at: 1) CA-120 at the French Camp Outlet Canal (FCOC); and 2) Drop #10 North Bank.

**MDC/Telemetry Department**

- Staff is progressing on work to the Lopac gates and Remote Telemetry Unit sites.
- A new shaft appears to have resolved the issue with the gear box located at the Rubicon gates. However, Rubicon (vendor) is conducting an ongoing investigation to determine why the shaft failure occurred.
- All Division #9 systems are performing to design, and had operated close to "maximum capacity" for a few days.
- Well #90 (Kincaid) is currently down, and the motor has been sent out for the coil to be machine wound. Return of the repaired motor is anticipated in a couple weeks.

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- The U1-Lopac is now providing accurate real time data. Currently, the gate is operating in “manual” mode and is being locally hand-operated until the Division Manager provides “auto” control to the Control Room Operator.

**Maintenance**

- Staff received a compliment for work completed on the bollards, which were installed on the O-1 box for protection of District equipment. Mr. Dave Van Spronsen sent an e-mail expressing his appreciation and thanking everyone involved in the installation and repairs.
- The Maintenance Department remains busy assisting with the installation of gates, repairing pipeline leaks, and work on the MDC Drop #13.
- A District employee, who recently suffered a broken leg from a motorcycle accident which occurred on scheduled vacation, will be out for a minimum of six (6) weeks. Their return to work will be contingent upon a doctor’s release.

**Forrest Killingsworth, Engineering Department Manager:**

**Canyon Tunnel**

- Status of the core drilling for tunnel alignment is as follows: Six (6) boreholes have been completed; one (1) borehole is ongoing; and three (3) boreholes remain.
- The Upstream Portal Analysis is ongoing. A presentation from Condor Earth Technologies, Inc. (Condor Earth) was provided at today’s Board meeting and primarily focused on discussion related to the upstream portal alternatives. A follow-up meeting with the Canyon Tunnel Ad-hoc committee, SSJID staff, Oakdale Irrigation District (OID) staff, and Condor staff will be held on September 17. Decisions resulting from this meeting will likely influence investigation efforts related to the upstream portal alternatives.

**Woodward Reservoir Inundation Mapping**

- Condor Earth has been engaged to revise the inundation mapping for Woodard Reservoir. The maps should be completed by the end of September and submitted to California Division of Safety of Dams (DSOD) shortly after.

**Woodward Reservoir Spillway Deficiency**

- District staff has started conversations with Condor Earth to acquire engineering and investigation support related to the Woodward Reservoir spillway deficiency. Condor’s recent experience with Woodward Reservoir, along with a long track record of coordinating with DSOD on multiple projects, makes them an obvious candidate to help the District. Condor has been requested to provide a proposal to analyze the features of the reservoir to develop potential spillway concepts, to provide preliminary cost estimates related to those concepts, and to develop and estimate the cost of other alternatives identified.
- The information listed above will help craft an appropriate response to DSOD’s notification.

**Water Master Plan (WMP)**

- A WMP ad-hoc committee meeting has been scheduled on September 8, immediately following the SSJID Board meeting. The purpose of the meeting is to discuss project schedule and to understand how the financial planning can be coordinated in parallel with other WMP efforts.
- The next Grower Advisory Committee meeting is tentative scheduled for December of 2020.

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**Brandon Nakagawa, Water Resources Coordinator:**

Sustainable Groundwater Management Act (SGMA) Update

- The Eastern San Joaquin Groundwater Authority (ESJGWA) Board of Directors is moving to a quarterly meeting schedule and will be meeting next on October 14. The ESJGWA Steering Committee will continue to meet monthly and is next scheduled for September 9.
- The South San Joaquin Groundwater Sustainability Agency (SSJGSA) Board of Directors is scheduled to meet next on September 16. A shorter meeting via Zoom may be possible to accommodate the business needs of the SSJGSA.

Stanislaus Watershed Team

- State and Federal fisheries agencies, the Bureau of Reclamation (Reclamation), and other stakeholders on the Stanislaus River are participating in the Stanislaus Watershed Team (SWT) to discuss data collection, operational issues, and projects related to improving fisheries on the Stanislaus River. The next regularly scheduled meeting of the SWT is September 16.

San Joaquin County Advisory Water Commission (AWC)

- The next regularly scheduled meeting of the AWC is September 16.

Greater San Joaquin County Regional Water Coordinating Committee (GSJCRWCC)

- The next regularly scheduled meeting of the GSJCRWCC is September 16.

Water Information System (WIS)

- Davids Engineering completed a draft conceptual plan of how to move forward with developing a Water Information System including data quality control, data archiving, and data retrieval. Davids Engineering hosted a workshop with SSJID staff on August 26, to go over the draft and develop further recommendations. Mr. Nakagawa will be following up with the Irrigation, Telemetry and Engineering Departments on next steps including follow-up with Davids Engineering on potential software upgrades.

Coronavirus (COVID-19) Update

- Mr. Nakagawa has been assisting the General Manager with refining District actions, policies, and communications, and researching items related to COVID-19. In addition, he has been tracking local information of the situation through the San Joaquin Office of Emergency Services' Emergency briefings and updates from the Joint information Center.
- Of note, the Governor's Administration has released their Blueprint for a Safer Economy which replaces the Counties watch list. Counties cannot re-open schools or certain businesses until new case rates and testing positivity rates come down. SJC's numbers appear to be heading in the right direction as the community continues to socially distance and wear masks.
- The SJC Health Officer stated that it would be at least several weeks of continued improved numbers before being allowed to advance to a less restrictive tier, allowing for more businesses and schools to reopen with certain limitations. Staff will continue to monitor the situation and ensure that SSJID customers continue to receive exceptional service despite the closure of the Main Office to the public and need to conduct businesses remotely.

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**Peter Rietkerk, General Manager:**

**Reservoir Storage**

- New Melones storage is currently at 1,572,701 AF or 66-percent of capacity. Top of Conservation Storage limit is 1,970,000 acre-feet. The top of conservation limit starts increasing on April 1, ramping to 2,420,000 acre-feet by June 1 – September 15, then ramping down to winter levels by November 1.
- Stanislaus River flows continue to maintain at or above 200 cfs.

**NEWS**

Water

- SSJID and OID recently contacted the Reclamation to consider the potential for a fall pulse flow action/transfer, similar to past years. After internal discussion, Reclamation has decided not to allow the Districts to participate in such an action. Reclamation believes such an action would potentially erode Reclamation's defense of its 2019 Biological Opinion.
- Staff is working on the financial, infrastructure, and water resources components of the Water Master Plan. Mr. Nakagawa and Mr. Rietkerk met to discuss and vet potential options and avenues the District could consider when looking to preserve, protect, and show beneficial use of its water resources. Staff has also focused discussions on clearly defining next steps to assure the project schedule stays on track, and that the final work product meets staff and board expectations.
- Mr. Rietkerk participated in a meeting, facilitated by Mr. Nakagawa, to discuss the current status of the Water Information System effort with David's Engineering. Mr. Rietkerk was impressed at the level of detailed discussion among the SSJID team regarding existing data, the proposed benefits of a future information system, and how such a system would need to be implemented and appropriately maintained by SSJID personnel.

Energy

- California is asking residents to voluntarily reduce their electrical consumption over the Labor Day weekend, as weather is expected to surpass 109 °F in the valley and potentially induce additional rolling blackouts in the state.

**OTHER ITEMS**

- Staff decided to defer the Board's consideration of the proposed SSJID Board Governance Policy, to the September 22 Board meeting due to limited attendance expected by the Board members at today's meeting. Staff will distribute the Governance Policy prior to the September 22 Board meeting to allow ample time for the Board's review and consideration.
- Tri-Dam Project's Federal Lobbyist, Jason Larrabee, has accepted an in-house position with a corporate employer. As a result, Tri-Dam will sever their relationship with Van Ness Feldman Solutions in September. Tri-Dam will need to consider whether or not to seek a federal advocate in the future.

**ACTION CALENDAR**

**Item #2 – Canyon Tunnel Update and Presentation**

Mr. Killingsworth addressed the Board and introduced Mr. Scott Lewis, Principal Engineering Geologist and Tunneling Consultant with Condor Earth, Technologies Inc. who was in attendance via the online

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Zoom meeting platform. Mr. Killingsworth explained that today's presentation is an update to provide insight and determination of the portal designs at the diversion gates. He added that a follow-up to the presentation is a SSJID Canyon Tunnel Ad-hoc Committee meeting on September 17, to discuss future investigations.

Mr. Lewis displayed a map of the Canyon Tunnel site and provided status of the vertical boreholes completed and drilling work to come. He gave detailed explanations on the findings of bedrock and other rock types encountered in the tunnel zone, and explorations scheduled for November, and stated that the rockslope area above Goodwin Dam is an area of concern regarding long-term instability. Mr. Lewis provided additional information and slides depicting the 60% design exploration plan; a fracture map displaying the trim and angles of fractures on the slope; a Canyon Tunnel alternate route; and Canyon Tunnel inlet alternates. Mr. Killingsworth added that further discussion is needed regarding fortifying the infrastructure, and that the project work is currently ahead of schedule and under budget.

Mr. Killingsworth stated that discussion at the Canyon Tunnel Ad-hoc Committee meeting will include amending the Condor Earth contract to include the drilling of a new helicopter hole. Discussion among the Board concluded that the ad-hoc committee meeting shall be designated a SSJID Special Board Meeting, thus allowing all Board members to assemble in compliance with the Ralph M. Brown Act.

**Item #3 – Coronavirus (COVID-19) Update**

Mr. Rietkerk informed the Board of Governor Newsom's blueprint for reopening California, and a state-wide stringent and slow plan for living with COVID-19. Based on recent data, each county will fall into one of four colored tiers – Purple (widespread), Red (substantial), Orange (moderate), and Yellow (minimal) – based on how prevalent COVID-19 is in each county and the extent of community spread. The health metrics are the number of cases per 100,000 residents and percentage of COVID-19 tests that come back positive, or one (1) new case per 1,000 residents. Mr. Nakagawa stated that the State will update each county's data for the previous week, and make corresponding changes to tiers each Tuesday. Additional information is expected to be provided at the Governor's press conference scheduled for 12:00 p.m. on the day of today's meeting.

**Item #4 – Consider Approval of Proposal from HDR, Inc., for Bidding Related Services for the Water Treatment Plan Drying Bed Project**

Mr. Justin Ashworth, SSJID WTP Operations Supervisor, addressed the Board via the online Zoom meeting platform and provided background of the WTP drying bed project, and Board action on March 10, 2020 approving the design proposal from HDR, Inc., to design and provide construction documents for two (2) new drying beds at the WTP. Staff recently received the 100% design plan set and will be ready to move into the bid-phase shortly.

Due to the size and complexity of the project, HDR was asked to provide a proposal for bidding services which includes a scope of work for a pre-bid meeting and fielding questions from contractors; to record all contractor questions; to issue addenda to contract documents; to review bids for conformance with the bid documents; and to provide a conformed construction set of plans in pdf and full-size for future reference. The District will be responsible for preparing and awarding the contract.

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Mr. Ashworth explained the positive working relationship with HDR Inc., and is confident that utilizing their bid services will optimize the efficiency of this administrative phase of the project. The proposal was not budgeted as part of the drying bed project but discussion with District Engineering staff concluded that it would be in the best interest of the project to proceed with bidding services from HDR. HDR Inc.'s proposal for bidding services is \$24,863.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Roos to approve the proposal from HDR Inc., for bidding related services for the Water Treatment Plant Drying Bed Project, for an amount of \$24,863.

The motion passed 3 to 0 by the following vote:

AYES:	HOLBROOK HOLMES ROOS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KAMPER WESTSTEYN

**Item #5 – Consider Approval of Proposal for Rockslope Maintenance Work at the Joint Supply Canal (JSC)**

Mr. Killingsworth addressed the Board and explained that the proposed rockslope maintenance work at the JSC is a continuation of the rockslope stability work performed in 2019, by Drill Tech Drilling & Shoring, Inc. (DTDS). Following the 2019 stability work, Condor Earth assisted the District in developing a 5-year JSC Maintenance Plan, which identified a continuation of rockslope stability work to be completed in year 1 of the 5-year plan (i.e. winter 2020). In addition, a small amount of work has been identified to support drilling and investigation tasks related to the Canyon Tunnel Project.

A preliminary job walk was conducted with representatives from DTDS, Condor Earth, and SSJID to review the contemplated 2020 work. Mr. Killingsworth provided a detailed explanation of the basis to select DTDS for the proposed 2020 rockslope stability work, as well as staff's evaluation of the DTDS proposal. Staff is recommending that Drill Tech Drilling and Shoring be awarded a time and materials (T&M) based contract with an amount not to exceed \$680,000 (\$544,792 plus 25% contingency to provide for field adjustment and flexibility). The amount is cost-shared with OID for a split of 72% SSJID share (\$489,600) and 28% OID share (\$190,400). Any additional work that could be identified as a necessity during construction (by District/Condor/Contractor team) will require authorization by the Board as an approved work release.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Holmes to approve the proposal from Drill Tech Drilling and Shoring, Inc., to provide rockslope maintenance services, on a time and materials basis, along the Joint Supply Canal for an amount not to exceed \$680,000; and authorize the General Manager to do all things necessary and proper to enter into a General Services Contract with Drill Tech Drilling and Shoring, Inc.

The motion passed 3 to 0 by the following vote:

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AYES:           HOLBROOK HOLMES ROOS  
NOES:           NONE  
ABSTAIN:       NONE  
ABSENT:        KAMPER WESTSTEYN

**Item #6 – Consider Approval of Proposal for Construction Support and Inspection Services for the Joint Supply Canal Rockslope Maintenance Work**

Mr. Killingsworth addressed the Board regarding approval of an amendment to the existing Professional Services Agreement to include the Condor Earth proposal to provide construction support and inspection services (Task 2); and update the 5-year Maintenance Plan (Task 3) related to the maintenance and slope stabilization along the upper section of the JSC at a total cost not to exceed \$105,717 (includes 10% contingency).

Mr. Killingsworth provided history of Condor Earth’s support to District staff with scoping and contractor procurement for the JSC rockslope stabilization work needed for the 2019/2020 maintenance season. The proposed Tasks 2 and 3 identify a continuation of support through construction and Mr. Killingsworth provided detailed descriptions of the scope of work entailed in each task. The amount is cost-shared with OID for a split of 72% SSJID share (\$76,116) and 28% OID share (\$29,601).

**MOTION:** A motion was made by Director Holbrook and seconded by Director Roos to approve an amendment to the existing Professional Services Agreement to include the Condor Earth Technologies, Inc. proposal to provide construction support and inspection services (Task 2); and update the 5-year Maintenance Plan (Task 3) related to the maintenance and slope stabilization along the upper section of the Joint Supply Canal at a total cost not to exceed \$105,717, which includes a 10% contingency.

The motion passed 3 to 0 by the following vote:

AYES:           HOLBROOK HOLMES ROOS  
NOES:           NONE  
ABSTAIN:        NONE  
ABSENT:        KAMPER WESTSTEYN

**Item #7 – Consider Approval of Proposal for Woodward Tower Structural Assessment and Retrofit**

Mr. Chad Parsons, SSJID Associate Civil Engineer, addressed the Board regarding items related to the Woodward Tower Structural Assessment and Retrofit Project including: 1) Issuing a task order to Jacobs Engineering to develop plans and specifications and to assist with bid administration for an amount not to exceed \$36,240; and 2) Authorize staff to proceed with lead testing and potential abatement efforts estimated to up to \$15,500. He also provided history of the District’s plans to repair, refurbish, and install improvements on the 100+ year old Woodward Tower located at Woodward Reservoir, and gave a detailed description of the scope of work to resurface the concrete.

In June 2020, Jacobs was selected as one of three preferred consultants to engage in a Master Professional Services Agreement with the District. Jacobs was specifically identified as the preferred consultant to perform the contemplated work related to the Woodward Tower renovation. Staff then requested Jacobs

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to prepare a proposal to assess the structure, design improvements, and develop 100% bid documents (i.e. plans and specifications) necessary to solicit construction bids from contractors. During a site visit with District staff, Jacobs introduced potential remediation concepts and made preliminary recommendations to rehabilitate the outlet tower and catwalk, and additional improvements. An identified future project, in spring/summer 2021, will involve the replacement and modernization of the three (3) main gate actuators inside the tower, and contemplated interior work including sealing the interior of the structure to protect new equipment from outdoor elements and unwanted pests; testing for (and potentially removing) lead paint; and resurfacing and recoating the interior wall, floor and ceiling.

Jacobs provided a fee estimate of probable costs as listed below:

1.	Design/Bid Docs/Bid Services (Jacobs)	\$36,240
2.	Lead Paint Testing	\$500
3.	Potential Lead Paint Abatement	\$15,000
4.	Construction Costs	\$184,000
5.	Construction Management & Inspection (if not by District staff)	\$20,000
	<b>TOTAL OPINION OF PROBABLE COSTS:</b>	<b>\$255,740</b>

At this stage, staff is recommending the Board approve the proposal from Jacobs for design/bid docs/bid services; and provide authorization to conduct lead testing and potential abatement efforts, as necessary.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Roos to: 1) Issue a task order to Jacobs Engineering to develop plans and specifications and to assist with bid administration for an amount not to exceed \$36,240; and 2) Authorize staff to proceed with lead testing and potential abatement efforts estimated to up to \$15,500.

The motion passed 3 to 0 by the following vote:

AYES:           HOLBROOK HOLMES ROOS  
NOES:           NONE  
ABSTAIN:       NONE  
ABSENT:        KAMPER WESTSTEYN

*It was announced that all items in closed session would be discussed. The Board took a break at 10:30 a.m. and convened to closed session at 10:35 a.m.*

**Item #8 – CLOSED SESSION**

- 8.     a. Conference with Legal Counsel – Anticipated Litigation  
        Initiation of litigation pursuant to paragraph (4) of subdivision (d) of  
        Government Code Section 54956.9  
        - 3 cases
  
- b. Conference with Legal Counsel – Anticipated Litigation  
        Significant exposure to litigation pursuant to paragraph (2) of  
        Subdivision (d) of Section 54956.9  
        - 2 cases

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- c. Conference with Legal Counsel – Existing Litigation  
Paragraph (1) of subdivision (d) of Government Code Section 54956.9  
- 8 cases

*SAN JOAQUIN TRIBUTARIES AUTHORITY, et al., vs. CALIFORNIA  
STATE WATER RESOURCES CONTROL BOARD*  
County of Tuolumne Superior Court  
Case No. CV62094

*SSJID vs. PG&E*  
Appeal from Judgment of Dismissal Pending:  
In the Court of Appeal for the State of California, Third Appellate District  
Case No. C086319  
Superior Court for San Joaquin County  
Case No. STK-CV-UED-2016-0006638

*PG&E vs. San Joaquin LAFCo; SSJID, Real Party in Interest*  
In the Court of Appeal for the State of California, Third Appellate District  
Case No. C086008  
Superior Court for San Joaquin County  
Case No. STK-CV-UJR-2015-0001266

*SSJID vs. Lakeview Ranch Partners*  
Superior Court for Stanislaus County  
Case No. 202844

*Modrell and Larson vs. Oakdale Mutual Water Company et al*  
Superior Court for San Mateo County  
Case No. 19-CV-07604

*Tri-Dam et al vs. Linda Santos*  
Superior Court of Stanislaus County  
Case No. CV-20-002349

*Tri-Dam et al vs. MWH Americas, Inc., et al*  
Tuolumne County Superior Court  
Case No. CV-61638

*California Sportfishing Protection Alliance v. Eastern San Joaquin Groundwater  
Authority et al.*  
Superior Court of Stanislaus County  
Case No. CV-20-001720

- d. Labor Negotiations  
California Government Code Section 54957.6  
Agency Negotiator: General Manager  
Employee Organizations: IBEW Local 1245

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d. Public Employment

Government Code Section 54957

Titles: Division Manager Foreman, SCADA Technician I-III, SCADA Automation Engineer, IT Support Technician

*The Board reconvened to open session at 11:50 a.m.*

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1:  
There were no reportable actions taken in Closed Session.

**Item #9 – ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 11:51 a.m.

**ATTEST:**

\_\_\_\_\_  
Danielle Barney, Clerk of the Board